

Mar Vista Community Council

Executive and Budget Committee

3547 Federal Ave.

Los Angeles, CA 90066

7:00 pm, August 3, 2009

MINUTES

1. Introductions and Public Comment

Rob Kadota talked about UCLA Student Volunteer Day in Mar Vista on Sept. 11. Bill Koontz talked about National Night Out, and Sharon Commins spoke about SB268.

3. Committee Administrative Items

a. Discussion of Possible Roles/Responsibilities of Executive Officers

Bill Koontz will organize Board members for Farmers Market set-up, etc.

Albert Olson will continue posting agendas at Rec. Center, and Chris McKinnon will post at the library, if someone will send reminders to him for each agenda.

Sharon Commins agreed to follow up with Committee Chairs and make sure that agenda and minutes postings are current on the website on a monthly basis.

Apple One help will be taught how to create official motion submissions, under supervision of Albert.

b. Discussion of timeline for Board agenda

Albert discussed his goal to post Board Agendas at least one to two weeks before meeting. He feels it would be very helpful to stakeholders to have a longer window of opportunity for reading about an item and then making plans for getting to the meeting. Rob Kadota felt this would be very hard to implement. The committee agreed that it might be wise to start in small steps, maybe by first getting a DRAFT agenda out a week ahead of time, and see how that goes.

c. Apple One employment guidelines

A discussion took place regarding what activities was the Apple One employee currently authorized to do. It was stated that he was authorized by previous Board motions for administrative assistant, clerical, and data input duties. All else needed to be additionally authorized.

A motion was approved to allocate not more than \$1,000 for Apple One employee to set up and possibly take down, equipment at Board meetings

f. It was agreed that next month's meeting would be held on the 5th Monday of August.

5. Stakeholder Meetings

Suggestions were made for Stakeholder meetings: Education Summit followup; Safety and Security; Mar Vista Historical Awareness (maybe in spring)

6. Old Business

a. Pacific Graffiti Solutions quarterly report will be added to Safety and Security Committee report at Board meeting.

b. Farmer's Market outreach booth. It was suggested, and agreed to by most, that it might be a good idea to set up a program whereby once a month a different committee would have a presence at the booth, and present the issues they were dealing with. Maybe have a Whiteboard that stuff could be written on. . .

d. Ethics training requirements for board members

only 4 Board members have done this since 2007

Link to the online training:

<http://ethics.lacity.org/education/ethics2007/?audience=done>

e. Discussion and possible funding motion to allocate no more than \$3000,00 for the purchase of an MVCC Equipment Trailer. And/or discussion of rental/office space for storage of MVCC equipment and paperwork, etc.

f. Computer purchase

g. Website development update and discussion

7. New Businesses

a. Funding motion to allocate up to \$500 to the Hilltop Neighborhood Association for their August 18th Movie night event. Allocation will follow the procedures and stipulations as established in the MVCC program for funding of neighborhood block parties.

b. Discussion of proposed Community Youth Services Awards program and Community Service Award program and compliance with DONE requirements for funding. It was suggested, that since we can't give anything away, we ask Bill Rosendahl to co-host the awards, and have his office give out certificates.

c. **The Old FS 62 Ad Hoc Committee recommends the following updated policy motion:**

“The Mar Vista Community Council Board of Directors strongly recommends the retention and rehabilitation of the site and existing structure at 3631 Centinela, Los Angeles 90066 [known as Old Fire Station 62] for the purpose of establishing a Cert [Community Emergency Response and Training], Solar and multiple use Community Center”.

The committee voted to support this motion, but suggested putting “multiple use Community Center” first instead of last, and changing Solar to Tsunami Evacuation Center.

8. Public Comment

9. Adjournment